

# Inquiring Candidate Checklist

- Perceive call to ministry
- Member of any UMC or UM campus ministry for one year (§ 310.1.a)
- Contact home church Pastor
  
- Read and discuss **one** of three books with a lay or clergy guide
  - The Christian As Minister*
  - Answering God's Call For Your Life*
  - Understanding God's Call: A Ministry Inquiry Process*
- Ask home church Pastor to complete Pastor Discernment Tool and submit to District Office (effective June 1, 2015)**
  
- Ask District Superintendent if you may begin candidacy
  - Send letter or email to District Superintendent (§ 310.1.b)
  - Send statement of call to District Superintendent (§ 310.1.b)
  
- District Superintendent interviews and approves candidacy
- District Superintendent completes District Superintendent Tool (effective June 1, 2015)**
- Complete Candidacy Summit application; DS signs
- Mail Candidacy Summit application with \$100 check
- Get ready for Candidacy Summit
  - Complete and submit original forms to Candidacy & Recruitment Assistant
  - Do homework in *Answer The Call: Candidacy Guidebook*
  
- Create online profile in Passage UMC Portal—you will receive a link after being added to the system portal.
- Pay \$100 candidacy fee to GBHEM online (via Passage UMC Portal)
- Create your own candidacy file and keep copies of all forms completed and all work submitted
- Attend Candidacy Summit and continue steps as an “Exploring Candidate”